

**MINUTES**  
**TURKEYFOOT VALLEY AREA SCHOOL DISTRICT**  
**CONFLUENCE, PA 15424**  
**BOARD OF SCHOOL DIRECTORS REGULAR MEETING**  
**THURSDAY, FEBRUARY 8, 2024**  
**7:00 p.m.**

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The Turkeyfoot Valley School Board of Directors met in regular session on Thursday February 8, 2024 at the school building in Harnedsville. President Mike Diehl called the meeting to order at 7:07 p.m.

**ITEM #1. ROLL CALL**

A roll call vote was held with the following members present: Frankie Ryan, Terry Bender, Natalie Perez, Mike Diehl, David Tannehill, Gerald Conn, Nathan Enos, Keith Conn and Cathy Hinzy.

**ITEM #2. SALUTE TO THE FLAG**

All present gave salute to the flag.

**ITEM #3. ADDITIONS OR REARRANGEMENTS TO THE AGENDA**

Terry Bender moved and Frankie Ryan seconded a motion to approve the agenda as presented. *All Directors present voted in the affirmative.*

**ITEM #4. STUDENT BOARD REPRESENTATIVE**

Student board representative was not present.

**ITEM #5. RECOGNITION OF VISITORS**

January Students of the Month were recognized.

**ITEM #6. APPROVAL OF THE MINUTES**

- A. **The Minutes of the Board of Directors Regular Meeting of Thursday, January 11, 2024 are presented for approval.**

David Tannehill moved and Keith Conn seconded a motion to approve the Minutes of the Board of Directors Regular Meeting of Thursday, January 11, 2024 as presented. *All Directors present voted in the affirmative.*

**ITEM #7. APPROVAL OF THE BOARD BILLS**

Terry Bender moved and Gerald Conn seconded a motion to approve the Board Bills for the month of January 2024 as presented. *All Directors present voted in the affirmative.*

## **ITEM #8. APPROVAL OF THE TREASURERS REPORT**

Keith Conn moved and Cathy Hinzy seconded a motion to approve the Treasurers Report for the month of January 2024 as presented. *All Directors present voted in the affirmative.*

## **ITEM #9. APPROVAL OF THE BUDGETARY TRANSFERS**

There are no budgetary transfers at this time.

## **ITEM #10. TRANSFER OF FUNDS**

David Tannehill moved and Cathy Hinzy seconded a motion to approve the transfer of funds from the General Fund to the Payroll Account for the dates of February 23, 2024 and March 9, 2024 not to exceed \$120,000 at each transfer as presented. *All Directors present voted in the affirmative.*

## **ITEM #11. COMMITTEE REPORTS**

### **A. Athletic Committee**

#### **1. Committee Meeting Date**

A committee meeting is needed but will be scheduled at the March meeting due to the upcoming basketball playoff game schedule.

#### **2. Approval to Purchase Baseball Scoreboard**

Frankie Ryan moved and Keith Conn seconded a motion to approve the purchase of a baseball scoreboard, model 3314, from Varsity Athletics at a total cost of \$4,768.00 as presented. *All Directors present voted in the affirmative.*

#### **3. Approval to seek Advertisement for Baseball Scoreboard**

Frankie Ryan moved and Keith Conn seconded a motion to approve the administration to seek advertisement contracts with local businesses for the new baseball scoreboard as presented. *All Directors present voted in the affirmative.*

### **B. Building & Grounds Committee**

#### **1. Approval of carpet and flooring quote**

David Tannehill moved and Terry Bender seconded a motion to approve the quote from The Carpet Outlet at a cost of \$14,121.30 for the carpet and flooring installation as presented. *A roll call vote was*

*held with Keith Conn and Cathy Hinzy voting no. All others present voted in the affirmative.*

**2. Committee Meeting Date**

No committee meetings needed at this time.

*Discussion with possible action to be taken for repairs on the coal boiler and heating source. Discussion was held and the quotes were not available yet for the repairs.*

**C. Cafeteria Committee**

**1. Approval of Code of Conduct and Procurement Plan for the Nutrition Program**

Keith Conn moved and Frankie Ryan seconded a motion to approve the Code of Conduct and Procurement Plan for the Nutrition Program as presented. *All Directors present voted in the affirmative.*

**2. Committee Meeting Date**

No committee meeting needed at this time.

**D. Curriculum Committee**

**1. Curriculum Committee Meeting Date**

No committee meeting needed at this time.

**E. Finance & Purchasing Committee**

**1. Approval to acknowledge receipt of the AFR**

Keith Conn moved and Natalie Perez seconded a motion to approve the acknowledgement of the receipt of the Annual Financial Review (AFR) for school year 2022/2023 as presented. *All Directors present voted in the affirmative.*

**2. Approval of Audit Engagement Letter**

Keith Conn moved and Natalie Perez seconded a motion to approve/disapprove the 3-year audit engagement letter with Kotzan CPA & Associates at a cost of \$20,000.00 for a single audit, \$17,000.00 for a non-single, \$21,000.00 for a single audit, \$18,000 for a non-single audit, \$21,000.00 for a single audit, \$18,000.00 for a non-single audit for the years 2024, 2025, and 2026 respectively as presented. *All Directors present voted in the affirmative.*

**3. Finance & Purchasing Committee Meeting Date**

No committee meeting needed at this time.

## **F. Policy Review & Development Committee**

### **1. Approval of the first reading of Policies**

Gerald Conn moved and David Tannehill seconded a motion to approve the first reading of Policies 251, 254, 254 Attachment, 622, and 622 AR as presented. *All Directors present voted in the affirmative.*

### **2. Policy Review and Development Committee Meeting Date**

No committee meetings needed at this time.

## **G. Transportation Committee**

### **1. Approval of new van route**

Terry Bender moved and Keith Conn seconded a motion to approve the new van Route 8V at a daily rate of \$614.10 as presented. *All Directors present voted in the affirmative.*

### **2. Approval of revised van route**

Terry Bender moved and Keith Conn seconded a motion to approve the revised route for 10V at a daily rate of \$180.84 (a decrease of \$160.02 per day) as presented. *All Directors present voted in the affirmative.*

### **3. Transportation Committee Meeting Date**

No committee meeting needed at this time.

## **H. Technology Committee**

### **1. Technology Committee Meeting Date**

David Tannehill moved and Keith Conn seconded a motion to approve March 4, 2024 as the date at 7:00 p.m. for the Technology Committee meeting with permission to advertise. *All Directors present voted in the affirmative.*

## **ITEM #12. NEW BUSINESS**

### **1. Conference Request –Nurse**

Keith Conn moved and Natalie Perez seconded a motion to approve for School Nurse, Jane Uphouse to

attend the PA Association of School Nurses Annual Education Conference March 22-24 in Hershey, Pa at an estimated cost of \$1,500.00 as presented. *All Directors present voted in the affirmative.*

**2. Conference Request- Dr. Dice**

Keith Conn moved and Natalie Perez seconded a motion to approve for Dr. Nicole Dice to attend the National Model Schools Conference in Orlando, FL from June 23 –June 26, 2024 at an estimated cost of \$3,000.00 as presented. *All Directors present voted in the affirmative.*

**3. Conference Request-Skyward**

Keith Conn moved and Natalie Perez seconded a motion to approve Amanda Younkin, Lisa Megown, Patsy Younkin and Shannon Meyers to attend the Pennsylvania Keystone State Skyward User Group Conference in Harrisburg on April 16 and 17, 2024 at an estimated cost of \$1,030.00 to be funded with grant monies as presented. *All Directors present voted in the affirmative.*

**ITEM #13 OTHER BUSINESS**

**1. Approval of District-wide Summer Programs**

Keith Conn moved and Frankie Ryan seconded a motion to approve the district-wide summer programs for district enrolled K4-11<sup>th</sup> grade students for June 10<sup>th</sup> to June 14<sup>th</sup> and August 5<sup>th</sup> to 9<sup>th</sup> paid for through ARP ESSER funding as presented. *All Directors present voted in the affirmative.*

**2. Field Observation Placement K-4 classroom**

Keith Conn moved and Frankie Ryan seconded a motion to approve for Jeremy Leasure to complete 15 hours of field observation in the K-4 classroom to begin the week of February 12, 2024 as presented. *All Directors present voted in the affirmative.*

**ITEM #14. REPORTS**

- A. Guidance Office Report – Teresa Cook
- B. Nurses Report – Jane Uphouse
- C. Maintenance/Custodial Report – Glenn Cameron
- D. Athletic Director — Jordan Thomas
- E. Special Education – Michelle Buttermore & James Hull

F. Somerset Technology – Mike Diehl – Mike discussed that SCTC had a clean audit for the 2022/2023 school year.

G. Principal’s Report – Chris Shilk –Mr. Shilk acknowledged some athletic milestones that have happened since the last meeting. Junior Bryce Nicholson scored his 1,000<sup>th</sup> point and Junior Maleigha Younkin grabbed her 500<sup>th</sup> rebound.

H. Superintendent’s Report – Nicole Dice- Dr. Dice discussed her and Mrs. Daniels presentation at Pete & C and how several schools have reach out and would like to visit Turkeyfoot or would like more information on the learning progressions that are happening in our Elementary school. Mrs. Hay had artwork on display from students that were sent to the Laurel Arts Show.

### **1. Approval of 2024-2025 School Calendar**

Keith Conn moved and Terry Bender seconded a motion to approve the 2024-2025 school year calendar as presented. *All Directors present voted in the affirmative.*

### **2. Health and Safety Plan update**

Keith Conn moved and Natalie Perez seconded a motion to approve the review and update of the Health and Safety Plan for the 2023/2024 school year as presented. *All Directors present voted in the affirmative.*

*Board member Cathy Hinzy wanted it to be documented that she turned in the school district keys belonging to Vincent Hinzy and that she has asked for his W2 to be mailed to him.*

## **ITEM #15. PERSONNEL COMMITTEE**

### **Executive Session**

Keith Conn moved and Terry Bender seconded a motion that the Board go into Executive Session for Personnel/Student matters at 8:09 p.m. *All Directors present voted in the affirmative.*

The Board of Directors resumed their regular meeting at 8:46 p.m.

*President Mike Diehl handed out PSBA certificates to new board members Natalie Perez and Nathan Enos.*

### **1. Approval of 2024 Summer Camp Teachers**

Keith Conn moved and Cathy Hinzy seconded a motion to approve the hiring of the 2024 summer program teachers, Dawn Walters, Mike Kreger, Jody Gary and Megan Barlow, to teach in the summer programs at their teacher pay rate plus 25% of per diem or \$35.00 per hour, whichever is higher, as presented. *All Directors present voted in the affirmative*

**2. Approval of Assistant Softball Coach**

Keith Conn moved and Cathy Hinzy seconded a motion to approve the hiring of Jeff Conn as the assistant softball coach for the 2024 season at a salary of \$1,000.00 pending all clearances and paperwork as presented. *All Directors present voted in the affirmative.*

**3. Approval of Volunteer Baseball Coach**

Keith Conn moved and Cathy Hinzy seconded a motion to approve Eric Swank as a volunteer baseball coach for the 2024 season pending all clearances and paperwork as presented. *All Directors present voted in the affirmative.*

**4. Approval of Part Time Custodian**

Keith Conn moved and Cathy Hinzy seconded a motion to approve the hiring of Richard Anderson as a part time custodian at a rate of \$9.25 per hour pending all necessary paperwork and clearances as presented. *All Directors present voted in the affirmative.*

**5. Approval of Volunteer Baseball Coach**

Keith Conn moved and Cathy Hinzy seconded a motion to approve Katie Ryan as a volunteer baseball coach for the 2024 season pending all clearances and paperwork as presented. *All Directors present voted in the affirmative.*

*Terry Bender asked who was in charge of updating the Tree of Excellence and asked that it be looked at as it still has the previous year's information on it.*

**ITEM #16. NEGOTIATIONS AND GRIEVANCES COMMITTEE**

**ITEM #17. VISITOR COMMENTS**

**ITEM #18. ADJOURNMENT**

Keith Conn moved and David Tannehill seconded a motion that the Board adjourn at 8:49 p.m. *All Directors present voted in the affirmative.*